

## How can I access my PMS account online?

You can view your portfolio details and download statements directly from client portal accessible from our website.

- Visit <a href="https://www.stallionassetpms.com/pmslogin">https://www.stallionassetpms.com/pmslogin</a>
- Your login id/User name is your PMS Account Code (which looks like SACF123).
- Press the <u>'Register/Forgot Password'</u> button, enter your PMS Account Code and press 'Generate OTP' button, and you will receive the OTP in your email registered with Stallion Asset.
- Enter the OTP along with a password of your choice (Password should be at least 8 characters long with at-least 1 number and at-least 1 special character)

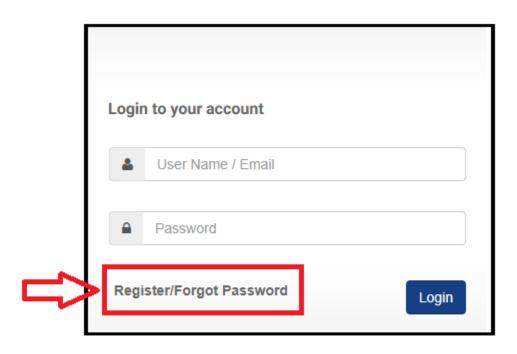
We have attached step-by-step instructions to guide you through the process below. If you face any issues, please reach out to us at operations@stallionasset.com and we will be glad to assist.

**Access Your Portfolio Reports Online at** 

https://www.stallionassetpms.com/pmslogin



## **STEP 1:** Click 'Register/Forgot Password' Button

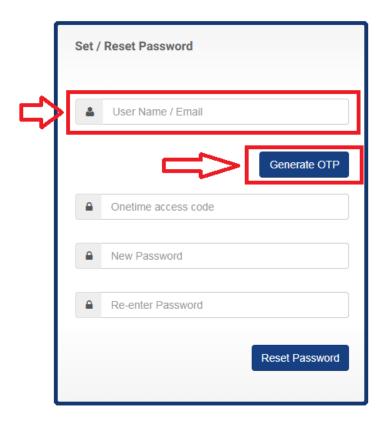




STEP 2: Your User Name is your Stallion PMS Account Number (e.g. SACF123). This is a seven digit alphanumeric code and can be found on your PMS activation email. If you don't have this, please send us an email on <a href="mailto:operations@stallionasset.com">operations@stallionasset.com</a> from your registered email id with Stallion Asset, and we will be happy to share this.

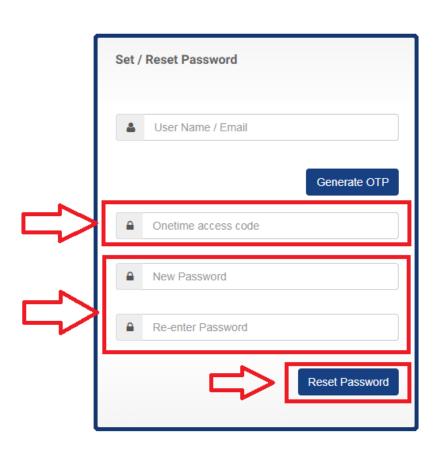
Enter the PMS Account Number in User Name field and Click 'Generate OTP' Button

Note: User Name is case sensitive



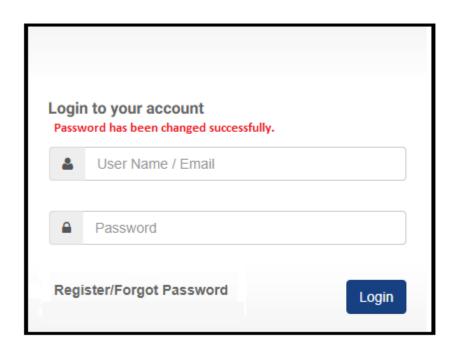


STEP 3: You will receive OTP on your email address registered with Stallion PMS. Enter this in 'onetime access code' window. - Please check your Junk / Spam folder. Occasionally, the OTP may be filtered to these folders. Enter (and re-enter) the new password of your choice (at least 8 digit long with mix of alphabets, numbers and special characters).





STEP 4: Upon successful registration, you will see the message 'Password has been changed successfully'. Use this password with your PMS Account Number to log into the portal





STEP 5: On the Left hand side Menu Bar, click on Statements and Documents (Marked in Red), you will find Quarterly Report and your Invoice for July to Sept 2020 Quarter.

